

**Credit Card Authorization Form**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date

For any client for whom services are billed on a monthly basis we require a credit card be kept on file with us. We will bill you at the beginning of each month and statements are due by the 30th of that month. If those balances are not paid then we will add a 1.5% monthly outstanding balance surcharge to the balance for each month the balance is unpaid.

Rather than build a balance, and create a financial hardship, we prefer to keep a credit card on file so that fees can be paid at the beginning of each month. There are ways to limit what we charge, and we offer these to you below.

 Services must be provided to: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Number of sessions you are authorizing at $ 185 per session: \_\_\_\_\_\_\_\_\_

 Types of services allowed to be billed: \_\_\_ Individual \_\_\_ Family \_\_\_ Staffing

Phone Authorization Required prior to charging services monthly.

Other. Please advise.

Your credit card information is kept confidential and secure and all credit card numbers are destroyed at the termination of services or when requested by you.

I authorize Beth Sikora PhD and The Wholeness Institute to charge the portion of my bill that is my financial responsibility, subject to any limitations above, to the following credit or debit card:

Type of Credit Card:  Visa  MasterCard

Type and Credit Card Number Expiry Date

Name of Cardholder CVC Code

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Cardholder Signature Billing Address for Credit Card including Zip Code

Cardholder’s Business Phone Home Phone

**Please Note: Please attach a photocopy of the front and back of the credit card.**

***Please Fax this form with a copy of your driver's license and both sides of your credit card credit card to: 602-996-4903.***

**Thank you!**

# Mailing: 6501 E. Greenway Parkway, #103-529, Scottsdale AZ 85254 602-508-9190

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